Kick-off meeting in Kajaani, Hotel Kajaani, 20.-21.6.2011

Meeting schedule

**Monday 20.6.2011**

10:00 First arrivals in Kajaani
12:00 – 13:00 Lunch break

**13:00 – 15:00 Project meeting**
- Establishing project group
- Discussing the roles of partners in the project
- Project schedule
- Partnership agreements
15:00 – 15:30 Coffee break

**15:30 – 17:30 Project meeting continues**
- Communication and publicity plan
- Necessary changes in the project
- Project investments
17:30 – 18:30 Dinner break
18:30 – 21:00 Informal sauna evening

**Tuesday 21.6.2011**

9:00 – 12:00 Project meeting continues
- First activity report from University of Oulu
  - Potential for pellet industry in Karelia
  - Defining the framework of eco-municipalities
- Practical issues
  - Book keeping
  - Reporting
  - Time sheets
  - Payment requests
12:00 – 13:00 Lunch break

**13:00** Departure